



HUMANITARIAN SERVICE PROJECT

Serving Humanity since 1979

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ANNUAL REPORT

Fiscal Year 2021

March 31, 2021

The Humanitarian Service Project's work continues unabated. The work was stressed even more with the onset of the COVID-19 pandemic and the shut down of the economy in March 2020. HSP immediately sent the entire staff home to work there while the Executive Team determined our efforts going forward. All volunteers were also told to stay home. The Chairman/Co-Founder continued to work from the office and set up laptops and VPN's for the staff to use at home. Meetings were instituted on Zoom, just like everyone else in the world was doing.

We immediately applied for an SBA PPP loan, in order to maintain our staffing, in the amount of \$51,900. That loan was eventually forgiven, which helped our bottom line substantially.

We slowly began to bring staff back to the office on a hybrid schedule, so as to reduce exposure, in the month of April. We also began to allow a very limited number of volunteers back in our facility in August. Socially distancing, serious sanitizing, and mask wearing were the orders of the day. I am happy to report that we did not experience any outbreaks of COVID-19.

We continued our service to needy seniors through the pandemic with 142 receiving monthly deliveries of either 95-100 pounds of groceries and household goods or a gift card to purchase groceries from the store of their choice. We also provided gift cards instead of Christmas presents to all 142 seniors. We delivered 700 substantial birthday boxes throughout the year to children living in poverty. When the COVID-19 pandemic began we started making food packages available to all of our families for contact free curbside pick up on a weekly basis instead of the large distributions we would normally make in the summer months of June, July, and August. We raised and distributed school supplies for 3,000 children at the beginning of the school year in August, although most children were studying remotely from home. We also revised our Christmas Offering program to include gifts, books, and gift cards to 693 families, including 1,459 children. Over half of the families received groceries in their distribution. The financial and in-kind contributions from the community make all of these programs possible. Thank you to our generous donors.

We were able to add another permanent enrollment to our Senior Citizen Project thanks to a matching challenge grant from our generous donors. Thank you once more.

This last year we had to turn away more volunteers than we could accommodate, due to the pandemic restrictions. We are always blessed with so many caring people who visit our center

to offer their support in service to the community. Once we began reopening to a limited number of volunteers, we had a dedicated team that came every week or month to perform the routine tasks that must be performed to carry on our service. We are very thankful for, and proud of, the volunteers who make our work possible. It is their dedicated support that helps to make the Humanitarian Service Project so successful in its efforts to serve those in need. Thank you all.

Going forward, HSP will continue with the dramatic changes to our programs to manage the impact of COVID 19. The staff continues to work on a slightly modified hybrid schedule. We have had to accomplish our work with a very small number of volunteers and change the way we have provided service. Families will continue to be able to pick up food packages on a weekly basis. This has greatly increased our level of food distribution. Our seniors will continue to have the choice of a grocery gift card or a physical delivery of groceries. The Christmas Offering will probably be conducted in the same manner as this past year until the COVID-19 threat is confined.

Thanks to the ongoing and generous support of our donors and volunteers, and the committed work of our staff, HSP is able to meet and exceed the daily essential requirements of our mission.

The mission of the Humanitarian Service Project (HSP) is to relieve the suffering and humiliation that poverty brings to senior citizens and children in DuPage and Kane Counties.

Respectfully submitted,

A handwritten signature in black ink that reads "Floyd Kettering". The signature is written in a cursive style with a long horizontal line extending to the right from the end of the name.

Floyd Kettering
Chairman/CFO/Co-Founder

HUMANITARIAN SERVICE PROJECT

STATEMENT OF FINANCIAL POSITION Period Ending March 31, 2021

ASSETS	Current Period 2021	For Comparison 2020
Cash & Equivalents	\$ 580,495	\$ 347,175
Prepaid Expenses	1,033	0
Misc. Receivables	0	0
Property, Plant & Equipment		
Land	\$ 350,000	\$ 350,000
Land Improvements	18,061	15,195
Operations Building	956,265	956,265
Warehouse	6,024	6,024
Vehicles	33,850	51,940
Furniture & Fixtures	9,500	9,500
Equipment	99,231	98,251
Construction in Progress	0	0
	1,472,931	1,487,175
Less: Accumulated Depreciation	-537,733	-523,130
	935,198	964,045
Other Assets:		
Investments	279,090	279,834
Unrealized Gains on Investments	19,821	-17,060
Building Fund	0	0
Temporarily Restricted SCP WOV	0	0
Temporarily Restricted GIK Food	0	0
Endowment Fund Investments	1,117,717	1,046,137
Unrealized Gains on Endowments	61,231	-44,510
	\$ 2,994,584	\$ 2,575,621
LIABILITIES		
Accounts Payable	\$ 217	\$ 721
Mortgages Payable	0	0
Total Liabilities	\$ 217	\$ 721
FUNDS		
Unrestricted	\$ 1,815,419	\$ 1,573,273
Temporarily Restricted	0	0
Permanently Restricted (SCP & CP Endow)	1,178,948	1,001,627
	\$ 2,994,367	\$ 2,574,900
Total Liabilities & Fund Balances	\$ 2,994,584	\$ 2,575,621

HUMANITARIAN SERVICE PROJECT

STATEMENT OF ACTIVITIES

FOR THE FISCAL YEAR ENDED MARCH 31, 2021

(With Comparative Totals for 2020)

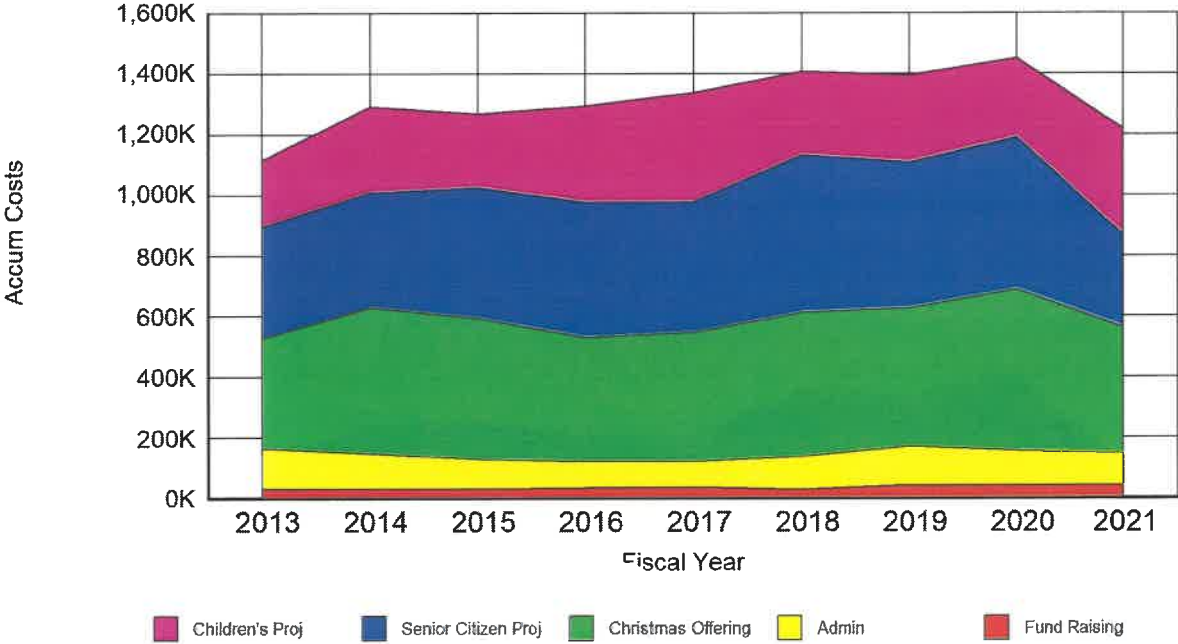
	Unrestricted	Temporarily Restricted	Permanently Restricted	Memorandum Only Totals	
				March 31,	
				2021	2020
REVENUES, GAINS & OTHER SUPPORT:					
Contributions	\$ 373,346	\$ -	\$ 16,375	\$ 389,721	\$ 297,252
Grants	328,534	-	-	328,534	109,900
Realized gain (loss) on sale of assets	-	-	-	-	-
Realized gain (loss) on sale of securities	7,920	-	81,062	88,982	24,625
Unrealized gain (loss) on market value fluctuations	36,882	-	105,741	142,623	-112,476
Investment Income	9,060	-	15,781	24,841	30,665
Contributed Goods	620,752	-	-	620,752	782,932
Contributed Services	43,465	-	-	43,465	183,481
Net Assets released from restrictions	41,638	0	-41,638	-	-
Total Revenue, Gains & Other Support	\$ 1,461,597	\$ 0	\$ 177,321	\$ 1,638,918	\$ 1,316,379
EXPENSES:					
Program Services:					
Senior Citizen Project	\$ 304,715	\$ -	\$ -	\$ 304,715	\$ 501,092
Children's Project	350,143	-	-	350,143	260,099
Christmas Offering Project	415,785	-	-	415,785	532,708
Supporting Activities:					
Management & General	103,981	-	-	103,981	115,686
Fundraising	44,827	-	-	44,827	41,666
Total Expenses	\$ 1,219,451	\$ 0	\$ 0	\$ 1,219,451	\$ 1,451,250
CHANGE IN NET ASSETS	\$ 242,146	\$ 0	\$ 177,321	\$ 419,467	\$ -134,872
Prior Period Adjustment	0	-	-	0	-
NET ASSETS AT BEGINNING OF YEAR	\$ 1,573,273	\$ 0	\$ 1,001,627	\$ 2,574,900	\$ 2,709,772
NET ASSETS AT END OF YEAR	\$ 1,815,419	\$ 0	\$ 1,178,948	\$ 2,994,367	\$ 2,574,900

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE FISCAL YEAR ENDED MARCH 31, 2021
(With Comparative Totals for 2020)
Unaudited - Draft

	Program Services			Supporting Activities		Memorandum Only	
	Senior	Children's	Christmas	Management & General	Fundraising	Totals	
	Citizen Project	Project	Offering Project			March 31,	
						2021	2020
Assistance to Individuals	\$ 167,913	\$ 238,290	\$ 329,862	\$ -	\$ -	\$ 736,065	\$ 828,089
Contributed Services	17,885	11,182	10,362	1,236	0	40,665	180,731
Salaries	33,177	46,473	41,216	71,963	35,445	228,274	230,169
Payroll Taxes	2,538	3,555	3,153	5,505	2,712	17,463	17,608
Staff Group Insurance & Pension	4,830	6,365	4,555	7,192	3,543	26,485	28,957
Supplies	7,381	3,355	1,342	200	1,141	13,419	4,392
Telephone	2,834	1,546	515	79	179	5,153	4,925
Postage & Mailing	1,765	1,382	1,765	97	874	5,883	5,022
Building Occupancy	5,303	4,592	1,772	811	-	12,478	16,350
Utilities	7,128	6,172	2,381	1,090	-	16,771	16,983
Small Equipment/Hardware/Software	3,442	2,771	2,591	1,092	-	9,896	14,775
Professional Services	0	0	0	5,600	-	5,600	5,500
Printing & Copying	3,627	2,591	3,109	103	933	10,363	8,227
Advertising/Development	4,099	1,491	1,863	0	-	7,453	7,001
Insurance	18,659	4,306	4,306	1,436	-	28,707	24,871
Volunteer Development	2,449	565	753	0	-	3,767	4,533
Staff Training/Development	0	0	0	1,219	-	1,219	1,384
Internet/Website	2,352	2,090	784	0	-	5,226	7,328
Contract Services	0	0	0	3,690	-	3,690	2,683
Miscellaneous	1,598	639	319	639	-	3,195	4,487
Total Expenses before Depreciation	\$ 286,980	\$ 337,365	\$ 410,648	\$ 101,952	\$ 44,827	\$ 1,181,772	\$ 1,414,015
Depreciation	17,735	12,778	5,137	2,029	-	37,679	37,236
Total Expenses	\$ 304,715	\$ 350,143	\$ 415,785	\$ 103,981	\$ 44,827	\$ 1,219,451	\$ 1,451,251

Humanitarian Service Project

Annual Program Costs @ 3/31



Humanitarian Service Project

Annual Support @ 3/31

